New to LCS families applying to Preschool

Applications will open

Alumni: 9 AM on December 3rd through midnight on December 4th

Non-Alumni: January 19th at 9 AM, 2027

1. **Online Application** - Create an account and create a new student application using this link.
   a. In your application, you will be required to provide contact information for a pastor or ministry leader from your local church who will serve as a reference for your family's alignment with our Statement of Faith. Once your application is submitted, we will send an email to your church reference for them to complete.

2. **Principal Interview** – Following the submission of your application, if there is space in the class you applied to, our preschool director will contact you to schedule an interview with the Preschool Director and Elementary Principal.
   a. We want to get to know your family and also review our Statement of Faith.
   b. We would love to answer any questions that you have at this time as well.
   c. Interviews are parents only

3. **Online Enrollment** – If approved after the interview and church reference, you will receive an email invite to complete your online enrollment.
   a. When logging into FACTS, please use LCS-NE as the District Code.
   b. Be prepared to upload a copy of your child's birth certificate and complete immunization record.
   c. During this step, you will pay your registration fee and set up your tuition payments.
   (Tuition is updated every year in December)
   d. Submit your enrollment.

4. **Acceptance** – You will receive an email from the Preschool Director letting you know if you have been accepted and providing information needed to prepare for school at LCS.

Questions? Contact us!
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