2026-2027
Junior/Senior High Student/Parent Handbook

Lincoln Christian School
5801 South 84th Street
Lincoln, NE 68516
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Welcome to Lincoln Christian School!

As the 2026-2027 school year approaches, we want to welcome you to Lincoln Christian! The administration, faculty, and staff are humbled to pursue what God has in store for us as we partner together with those of you that have chosen to attend Lincoln Christian. Our prayer is that we will each experience spiritual growth as we engage in various learning opportunities throughout the year together.

We are here to serve you! The dedicated and passionate staff at Lincoln Christian are committed to putting forth their very best effort each and every day. We will work to build your trust so that we can demonstrate love and respect while providing a caring atmosphere in which your student can grow.

At Lincoln Christian, we believe our most important source for wisdom is God's Word, and we attempt to establish a framework for expectations and procedures that reflects His truth. With that intention, this Lincoln Christian Handbook is meant as a guide to help you understand policies that help Lincoln Christian function in a smooth, God-honoring way. Our desire is that you will thrive in this learning environment – academically, spiritually, physically, emotionally, and socially. With the Holy Spirit leading both us and you, we believe this will be a great school year.

Mr. Brent Ailes, Secondary Principal

TABLE OF CONTENTS

MISSION/VISION/CORE VALUES 1
ENDS STATEMENT 2
STATEMENT OF FAITH 2
PHILOSOPHY OF EDUCATION 3
SCHOOL PROFILE 3
School Board 3
Faculty and Staff 3
Accreditation 3
ENROLLMENT 3
New Enrollment 3
Late Withdrawal Policy 4
- Withdrawal After the Deadline
- Payment of Late Fee
- Approved Exemptions and Appeals
- Appeal Process

Medical/Health Records and Requirements 5
Students with Disabilities 5
- Learning Disabilities
- Physical Disabilities

ACADEMICS 6
Requirements/Recommended Sequence of Courses 6
- Required Courses for Junior High
- Recommended Sequence and Required Courses for High School

Courses 6
Academic Details 9
GUIDANCE AND GROWTH 12
Career Portfolio Requirements for High School Graduation 12
Chapel 12
Mentor Groups 12
Prayer/Student Prayer Groups 12
Spiritual Environment 12
ACTIVITIES 13
Athletics Offered 13
Activities Offered 13
Activities Fee/Student Activities Pass 13
Academic Eligibility 14
Co-Curricular Code of Conduct 15
Physicals/Immunizations Information Required 16
NCAA Eligibility 17
ATTENDANCE 18
Notifying the School 18
Excused Absences 18
Planned Absence Procedure – Junior High 18
Planned Absence Procedure – High School 18
Make-Up Work After an Absence 19
Test or Quizzes After Absence 19
Unexcused Absences-missing more than 20 minutes of a class 19
Tardy-missing less than 20 minutes of a class 19
Excessive Absences 20
Attendance Requirements for Participation in Practices or Activities 20
Attending School Events as Non-Participants 20

Attendance During Inclement Weather 20
BEHAVIOR REQUIREMENTS AND CONSEQUENCES 21
Choice Cards-7th/8th Grades 21
Classroom Discipline-9th through 12th Grades 21
Behavior Categories and Consequences 21
Category I
Category II
Category III
Academic Integrity Consequences 22
Explanation of Consequences 23
DRESS CODE 24
General Standards for All Students 24
Specific Standards for GIRLS Only 25
Specific Standards for BOYS Only 25
Consequences of Dress Code Violations 26
MORAL CONDUCT 27
Academic Integrity 27
Consequences for Academic Integrity 28
Alcohol, Tobacco and Illegal Drugs 30
Couples 30
Damaging School Property 30
Dancing 30
Disputes and Complaints 30
Gambling 31
Internet Usage 31
Sexual Activity 31
Student Harassment and Bullying 31
POLICIES 33
After School 33
Air Quality Protocol 33
Child Protective Services and Department of Health and Human Services Visits 33
Closed Campus 34
Copyright 34
Delinquent Student Accounts 34
Food/Beverage Deliveries 34
Foreign Language 34
Fundraisers 34
Gym and Weight Room Use 34
Gym Bags/Backpacks 34
Holiday Observances 35
Internet Usage 35
Personal Responsibility
Acceptable Use
Privileges
Network Etiquette and Privacy
Security
Vandalism of the Electronic Network or Technology System
Consequences
Late Homework Room 37
Lockers and Locks 37
Medication 37
Music 38
Parking 38
Passes 38
Personal Information Policy 38

Phone Use (including all devices used for texting/calling) 38
Privacy 39
Search/Seizure 39
Student Health and Illness 39
Transportation 40
Visitors 40
Volunteers 40

MISSION

To teach the Truth, through learning about God's world in the light of God's Word.

VISION

Every student will experience a life-changing Christian education which intentionally integrates the truth of the Gospel of Jesus Christ into every aspect of intellectual, physical, social, and spiritual life.

CORE VALUES

Lincoln Christian School is guided by our Core Values.

Truth

We believe the Bible to be the inspired, the only infallible, authoritative Word of God.
We train students in a Biblical worldview by learning about God's world through the light of God's Word.
We anchor all instruction and activities at Lincoln Christian School in God's Truth.

Relationships

We partner with parents in pointing students towards a personal relationship with Jesus, continually encouraging them to recognize their identity in Christ.
We serve as an extension of the family in partnership with the local church in training up the children entrusted to our care.
We build deep personal connections through grace-based relationships as we model the love of Christ.

Excellence

We pursue excellence in everything we do – all to the glory of God.
We provide opportunities for students to maximize their God-given potential.
We encourage and celebrate the development of our students' unique gifts and talents.

Transformation

We seek continued transformation in the lives of our staff, families, and students as we surrender daily to the leading of the Holy Spirit to become more like Christ.
We equip and empower students to be transformational influences as they engage the culture to expand God's Kingdom.
We prayerfully commit Lincoln Christian School as a "light" in the community, through the ongoing work of the Holy Spirit, to impact countless lives for Christ.

ENDS STATEMENT

Through the work of the Holy Spirit, students reach their God-given potential spiritually, intellectually, socially and physically, becoming transforming influences in the world for Jesus Christ.

1.0 Spiritually - Students trust Jesus Christ as Savior and embrace their identity in Him. (Ephesians 2:1-10, John 3:3, 5-8, 16, Romans 3:23, 6:23; 5:8, Matthew 16:15-16, 1 John 2:15-17, John 15:5, Galatians 5:22-23)

1.0.1 Students abide in Christ.
1.0.2 Students articulate and defend a Biblical worldview understanding how this defines their identity, values, beliefs and personal choices.
1.0.3 Students identify and utilize their unique spiritual gifts bearing fruit as part of the body of Christ.
1.0.4 Students are disciples of Christ and disciple others.

2.0 Intellectually - Students achieve their God-given academic and creative potential. (Colossians 3:1-3, 3:23, Proverbs 1:7, 2 Timothy 2:15, Romans 12:2, 1 Corinthians 12:4-28)

2.0.1 Students are measurably proficient in all academic disciplines.
2.0.2 Students think critically and discern truth.
2.0.3 Students develop their God-given talents and independently steward their gifts, talents, time, and resources to glorify God and further His kingdom.
2.0.4 Students affirm the gifts and talents of others.

3.0 Socially - Students exhibit the fruit of the Spirit. (Galatians 5:22-23, Matthew 22:37-39; 28:19, Proverbs 27:17, Colossians 3:12-17, Romans 12, 1 Corinthians 3:16-17)

3.0.1 Students uphold the dignity and respect due everyone as God's image bearers.
3.0.2 Students serve in their family, church and community.
3.0.3 Students boldly share the Gospel.
3.0.4 Students demonstrate a Christ-like attitude toward sportsmanship and competition.

4.0 Physically - Students steward their bodies as temples of the Holy Spirit. (Romans 12:1, 1 Corinthians 3:16-17, 6:19-20)

4.0.1 Students embrace Biblical purity.
4.0.2 Students value physical discipline and nutritional health.

STATEMENT OF FAITH

- We believe that Salvation is by Grace alone through faith alone, in Jesus Christ alone.
- We believe the Bible to be the inspired, the only infallible, authoritative Word of God.
- We believe that there is one God, eternally existent in three persons: Father, Son and Holy Spirit.
- We believe in the deity of our Lord Jesus Christ, in His virgin birth and His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory.
- We believe that for the salvation of lost and sinful man regeneration by the Holy Spirit is absolutely essential.
- We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life.
- We believe in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life and they that are lost unto the resurrection of damnation.
- We believe in the spiritual unity of believers in our Lord Jesus Christ.
- We believe in God's design for marriage and the family and the parents' role in educating and equipping their children.
- We believe in the sanctity of human life.

PHILOSOPHY OF EDUCATION

Lincoln Christian School partners with families in their calling to train up their children in the way of the Lord. We equip students in a Biblical worldview by learning about God's world through the light of God's Word, so in return, they can go out into the world and become transforming influences for God's Kingdom.

We build deep personal connections through grace-based relationships as we model the love of Christ; recognizing that each individual is fearfully and wonderfully made by God with unique gifts that impact the Body of Christ.

We strive to prepare each student to make a defense to anyone who asks them for a reason for the hope that is in them. **1 Peter 3:15**.

We provide opportunities for each child to maximize his or her God-given potential, and we believe that we honor God by striving for excellence in everything that we do -all to the glory of God.

SCHOOL PROFILE

School Board

The Lincoln Christian School Board is comprised of individuals elected by the members of the Lincoln Christian School Association. They govern the school and have final authority in all matters. Members of the Board must clearly demonstrate spiritual maturity and spiritual leadership in their homes and workplace.

Faculty and Staff

The faculty and staff of Lincoln Christian are Christians who have exemplified Christian living and have a concern for transformational growth of young people. The Lincoln Christian teaching staff meets the necessary requirements of the State of Nebraska.

Accreditation/Educational Program

Lincoln Christian School is accredited by the Nebraska State Department of Education and Cognia-AdvancEd-North Central Association Commission on Accreditation and School Improvement. Credits earned at Lincoln Christian are transferable to any other school.

Terms of Annual Instruction Time

- **Annual School Calendar:** The annual school calendar of Lincoln Christian School shall include enough days to meet the statutory requirements set forth for each grade level.
- **Annual Term of Instruction:** The annual term of instruction for each student attending Lincoln Christian School shall be held between July and June 30, the following year.
- **Annual Instruction Time**: Meets all criteria that is necessary to comply with NDE Rule 10 requirements. All students will be enrolled in a Bible class each semester. Accommodations may be made at the discretion of the administration.

Lincoln Christian School is not a recipient of federal funding and therefore does not have to function under federal regulations, not limited to, but such as Special Education Services, Rule 51, IDEA, FERPA, etc.

ENROLLMENT

New Enrollment

A student who wishes to enroll must complete the online application process and pay the enrollment fee. An interview will be conducted with the student and parents. Admission to Lincoln Christian School will be based on multiple criteria, including but not limited to the following: Alignment to the Lincoln Christian School Statement of Faith, the schools Moral Code of Conduct by both the parents/guardians and the student, the student's academic achievement and aptitude (including past school transcripts and current Woodcock-Johnson testing), attendance, behavioral history, church reference, attendance and good standing. If a student and/or family demonstrates concerns in any of the aforementioned areas the student may not be considered for enrollment. Alignment to the Statement of Faith is essential and when in question, determination of

enrollment will be made LCS administration. All final decisions on enrollment rest with Lincoln Christian School's Principals in conjunction with the Superintendent.

Lincoln Christian School provides an education in a distinct Christian environment and believes that it is our Biblical role to work in conjunction with the home to mold students to be Christ-like. On those occasions in which the atmosphere or conduct within a particular home is counter to or in opposition to the Biblical lifestyle the school teaches, the school reserves the right, within its own discretion, to refuse admission of an applicant or to discontinue enrollment of a student. This includes, but is not necessarily limited to, living in, condoning, or supporting sexual immorality; living together outside of marriage, homosexual acts; promoting such practices; or otherwise, the inability to support the moral principles of the school. (Matthew 19:4-6; Romans 1:26-27)

All students enrolled at LCS Pre-K through 11th grade will pay full tuition unless they are a recipient of a Family Education Grant or receive a multi-child discount. 12th grade students taking 4 or less classes at LCS will receive a 25% tuition reduction. 12th grade students taking 5 or more classes will pay full tuition.

Lincoln Christian School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students of Lincoln Christian School. The school does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, financial aid programs, and athletic and other school-administered programs.

Late Withdrawal Policy

The July 1 withdrawal deadline marks the point after which families are expected to fulfill their financial commitment for the academic year. Beyond this date, it becomes increasingly difficult to fill vacated seats and adjust staffing and program resources, as these decisions are made in reliance on committed enrollment.

Withdrawal After the Deadline: Families who withdraw a student after the July 1 withdrawal deadline will be assessed a late withdrawal fee equal to ten percent (10%) of the annual tuition for that student.
If the student withdraws after July 1, but prior to the start of the school year, the fee will be calculated as ten percent (10%) of the total annual tuition. If the student withdraws after the school year has begun, the fee will be assessed in addition to any tuition already paid for the portion of the school year attended. This fee is intended to offset costs the school has already incurred in reliance on the student's enrollment.

Payment of Late Fee: The late withdrawal fee will be due at the time of withdrawal and may be billed through the family's tuition account. Any outstanding balances must be resolved before transcripts or records are released.

Approved Exemptions and Appeals: The school recognizes that unforeseen and serious circumstances may necessitate withdrawal. The late withdrawal fee may be waived or reduced at the discretion of the Superintendent for the following reasons:

- Relocation for ministry or pastoral assignment
- Serious medical condition of the student or an immediate family member that prevents continued enrollment
- Military transfer or deployment
- Court-ordered custody changes
- Natural disasters or catastrophic events impacting the family
- Other extraordinary circumstances as determined by the Superintendent.

Documentation may be requested to support an appeal.

Appeal Process: Families seeking consideration for a waiver must submit a written appeal within ten (10) business days of the withdrawal notice. Appeals should be directed to the Business Office and will be reviewed prayerfully and carefully by school leadership.

Medical/Health Records and Requirements

The Lincoln Christian School Health Services Office makes the students' health a priority. The State of Nebraska provides guidelines and has state laws and regulations governing medical record-keeping. Provided services include but are not limited to health screening and immunization monitoring, controlling the spread of communicable disease, nursing consultations, a system for dealing with medical crisis situations, medication administration, and evaluation of the health program.

The State of Nebraska requires certain health records to be on file for the enrolled student:

- **Immunizations:** All students will have a current immunization record updated as needed. 7th graders are required to have 3 DTP; 3 Polio; 2 MMR; 3 HBV; 2 VZV, and 1 TDap. Exceptions are provided through a notarized affidavit or physician's signature.
- **Physical Exams:** All incoming 7th graders are required to have a physical exam, dated on or after April 1st of the current year, by a physician, PA-C, or Nurse Practitioner. Any 8th-12th grade students who will be participating in sports during the year will need to have a physical, dated after May 1st of the current year, completed, and turned into the school prior to being able to participate in practice or games.
- **Health Screenings:** The School Health Services Office will conduct a health screening for selected grades for Hearing and Vision. All students 7-12 will be screened for height, weight/BMI, blood pressure and dental unless exempted.
- **International students and transfer students must also have:**
    - Up-to-date immunization record
    - Copy of a physical dated on or after April 1st of the current year
    - Dental and vision exams
- **Transfer students from within Nebraska must also have:**
    - Up-to-date immunization record
    - Copy of most recent physical

Students with Disabilities

Learning Disabilities: Lincoln Christian School will make decisions regarding admission of students with learning disabilities on a case-by-case basis. We wish to serve all students, but balance that with the realization that we are not equipped to serve every student. There are several options open to students with learning disabilities including academic support and other recommended services for students in 7th and 8th Grades. Student assessment and services are available through both Lincoln Public Schools, free of charge, and other privately recommended services at an additional cost to parents.

Physical Disabilities: Lincoln Christian makes every attempt to accommodate students with physical disabilities. For specific questions regarding accommodations available, please contact the school office.

ACADEMICS

All subjects are taught from the viewpoint of God's Word and are Christ-centered. Lincoln Christian requires 240 credit hours to graduate, including 35 credit hours of elective courses. For those seeking a Lincoln Christian diploma, core academic courses required (*) for graduation must be taken at Lincoln Christian for years attending Lincoln Christian.

Requirements/Recommended Sequence of Courses

Required Courses for Junior High

GRADE 7
Bible, Social Studies, English, Reading, Life Science, Mathematics, Music (Choir, Band, or Strings elected by quarter), Physical Education, Art and three other rotation classes (TBD)

GRADE 8
Bible, American History, English, Reading, Earth Science, Mathematics, Music (Choir, Band, or Strings elected by quarter), Physical Education, Art and three other rotation classes (TBD)

Recommended Sequence of Courses for High School (Required noted by an asterisk*)

GRADE 9
Bible*, English*, Physical Science*, Math* (next Math class in progression), Information Technology*, Speech*, Spanish 1

GRADE 10
Bible*, English*, Math* (next Math class in progression), Science* (Biology), World History*, Spanish 2

GRADE 11
Bible*, English*, American History*, Careers and Consumerism*, Personal Finance*, Algebra 2 or Advanced Math* (as needed to fulfill 30 required credits), Science* (as needed to fulfill 30 required credits)

GRADE 12
Bible*, English*, Government*, Mathematics, Science

Courses

Secondary Course Descriptions can be found on the Documents page of our website; https://lincolnchristian.org/documents/ or by clicking HERE.

Bible and Worldview Studies

Bible classes seek to equip students to become reflections of Christ in their spheres of influence even beyond high school. Courses are designed to equip them with the skills to study, interpret, and apply the Word of God to their personal relationship with Christ. The curriculum is designed to root and establish students in their faith while equipping them to grow in spiritual wisdom and understanding. Students will also be equipped to identify and apply a Christ-centered theistic worldview and be able to personalize, articulate, apply and reproduce their faith in all areas of life. Placement of transfer and international students will be based on their current level of spiritual development.

> ***Required:*** 40 credits; Foundations of Faith, Spiritual Foundations, Biblical Worldview/Christian Ethics, Biblical Interpretation/Homiletics, (Life Application)/Biblical Leadership, Discipleship & Evangelism/Apologetics

Business/Technology

The Business/Technology Department at Lincoln Christian School prepares students to successfully participate in an increasingly technological, economically interdependent world. Students are given opportunities to explore careers, develop occupational competence, build a foundation in business administration, develop and

expand keyboarding skills, prepare for organizing and managing a business, become intelligent consumers of goods and services, develop a basic knowledge of economics, and manage personal finances. The mission is to educate people for and about today's business world and to show how business affects the lives of everyone.

Required: 15 credits; Information Technology, Careers and Consumerism, Personal Finance
Elective: Accounting 1, Advanced Accounting, Business Leadership, Media Technologies, Economics

Fine Arts

Reflecting God's image through creativity is an important exploration and a valued part of developing well-rounded students at Lincoln Christian.

Required: 10 credits
Elective: Beginning Art, Advanced Art, Band, Ceramics, Choir, Strings

Foreign Language

Taking foreign language classes is not a Lincoln Christian graduation requirement. However, we recommend college-bound students take two-four years. Every college has different requirements; feel free to research schools of interest so you can make this decision wisely.

Elective: Spanish 1, Spanish 2, Spanish 3, Spanish 4

Language Arts

Language is the fundamental building block of all relationships. It is by language that God chose to reflect His nature to us through the Word and the Word made flesh in Christ. Our English curriculum teaches effective language skills to our students so, whether by speaking, reading, or writing, they have the capability to "preach the gospel to every creature."

Required: 45 credits; Speech, English 9, English 10, English 11, English 12
Elective: Honors English**, Themes in Literature (rotating topics by semester), Digital Communications, Yearbook, Journalism and Free Speech

***Honors English Criteria: See Secondary Course Description Document*

Mathematics

God created the wisdom by which all the natural and moral world operates. Galileo said mathematics is the language of the universe. Teaching mathematics allows students to understand the physical laws in the mathematical language in which it is described.

Required: 30 credits; Algebra 1, Geometry, Algebra 2
Elective: Pre- Calculus, Calculus, Statistics

Physical Education and Health

Physical education provides a program of activities that develop the student spiritually, physically, mentally, socially, and emotionally (Acts 17:28). Physical Education and Health classes include knowledge and skills to help students make constructive use of their leisure time and maintain that discipline throughout life, improving their overall health by increasing muscular strength and endurance, flexibility, cardiovascular fitness, body composition, speed, agility, power, balance, coordination, and reaction time.

Required: 10 credits
Elective: Can count towards 10 required Physical Education and Health credits; Strength and Conditioning, Lifetime Wellness,

Practical Arts

Because Lincoln Christian wants to graduate well-rounded students, the practical arts requirement encourages exploration beyond the basics through varied life-skill courses.

> ***Required:*** 10 credits; Careers and Consumerism, Personal Finance
> ***Elective:*** Accounting 1, Advanced Accounting, Business Leadership, Digital Communications, Foods, Media Technologies, Medical Terminology, Yearbook

Science

The science curriculum at Lincoln Christian studies the physical aspects of God's creation. At the core of our science teaching is the creation by God of the universe and all the laws of physics by which it is sustained: the curse on the earth, brought on by man's sin in the Garden of Eden, and the catastrophic destruction of the earth by the universal flood at the time of Noah. All science teaching is consistent with Biblical truth.

> ***Required:*** 30 credits; Physical Science, Biology
> ***Elective:*** Can count towards 10 additional required Science credits; Human Anatomy, Advanced Biology, Chemistry 1, Chemistry 2, Physics, Medical Terminology, Zoology

Social Studies

The study of history and social studies is the study of "His-story." When history is looked at from the Christian viewpoint, we see the need for the redemption of man from his sinful nature, the providence of God in the affairs of man, and the fulfillment of God's Word over the ages. Social studies show us the implications of man's philosophies, the destructive effects of sin in a social structure, the role and importance of the church, and how to be responsible Christian citizens.

> ***Required:*** 30 credits; World History, American History, American Government
> ***Elective:*** Military History, Nebraska History, Sociology, World Geography

Prerequisite Courses

Striving to have high academic standards at Lincoln Christian, students must earn a letter grade of "C" or better in prerequisite courses. Students that do not earn a letter grade of "C" or better in prerequisite courses will not be allowed to move to the associated upper-level course. The following are prerequisite courses and their accompanying upper-level courses:

Prerequisite	**Upper-Level Course**
Beginning Art	Advanced Art
Spanish 1, 2, 3	Spanish 2, 3, 4
Accounting	Advanced Accounting
Information Technology	Media Technologies
Algebra	Pre-Calculus
Pre-Calculus	Calculus
Geometry	Statistics
Biology	Advanced Biology
Biology	Human Anatomy
Biology	Medical Terminology
Biology	Zoology
Chemistry	Chemistry 2
Pre-Calc (enrolled or completed)	Physics

Academic Details

Academic Probation

Students in grades 7-12 will be placed on academic probation for the following semester if they receive one or more grades of "F" for a semester. In the semester of the probation, the student must receive no more than one "F" in order to return to school the following semester at the principal's discretion.

Books and Supplies

Textbooks are loaned to each student. Students are expected to take good care of the books. If a book is damaged or lost, the student will be required to pay for it. Students supply their own paper, pencils, rulers, binders, etc. Certain classes, such as Foods and Advanced Art, charge a fee for additional supplies necessary. Some classes may require students to read specific paperback books that students are encouraged (but not required) to purchase to enrich their personal library.

Building a Schedule

- There are 8 periods per day. Students should select enough options to fill a full day.
- Students may have one study hall.
- Juniors & Seniors may have a TA period or Early Out/Late Start.
- Freshman & Sophomores are not allowed to have an Early Out/Late Start.

Class Rank, Valedictorian, Salutatorian*:* Ranking of students in their class will be computed beginning with their junior year but is based on the cumulative work of high school credit-earning classes. Rank is calculated based on percentages earned in each class and is updated at the end of the semester when credit has been earned. Students will be considered for valedictorian or salutatorian only if they have completed at least two full-time years at Lincoln Christian High School in grades 9-12, including the senior year and a minimum of 120 credit hours taught by Lincoln Christian staff. Salutatorian and valedictorian speakers are selected after grades have been posted and all academic data has been updated at the conclusion of the 1st semester senior year. This will be confirmed by LCS Administration in the days prior to the graduation ceremony. If a change in class rank does happen, it could lead to the possibility of a change in speakers for the graduation ceremony. Students completing a modified curriculum based on individual educational needs will not be included in Class Rank. (Modified curriculum is denoted on transcripts with an asterisk*).

Course Repeats

A student may repeat a class with the permission of his or her parent. Upon completion of the class the second time, the new grade will replace the old one and credit for the class will only be given once.

- If taken at Lincoln Christian, the new grade replaces the old grade.
- If taken outside of LCS, new grade replaces old grade with advanced approval from Lincoln Christian (to ensure course equivalency). Accepted online sources for credit: University of Nebraska High School or Liberty University Online Academy. This is a family decision therefore family responsibility financially and logistically (learning online platform, purchasing book, selecting approved proctor, requesting transcripts upon completion, etc.)

Course Withdrawal

A student may choose to withdraw from a course within one week after Q1 or Q3 report cards are delivered. Dropping a class requires written approval of the student's parent, and the signature of the counselor or principal. Dropping a course after the designated date will result in a withdrawn course denoted on the transcript by a "W".

Credits

Credits are given based on the number of periods per week the class is in session. A class that meets every day of the week earns 5 credits per semester. Credits are accumulated in grades 9-12 for graduation requirements.

Credit Recovery

If a course required for graduation (*) is failed, the course must be retaken at LCS as determined by LCS administration.

- NOTE: LC prerequisite policies will be upheld until credit is earned/courses are passed.

Grades

A summary of grades will be issued to parents at the end of the first and third nine weeks. Semester grades are recorded on a student's permanent record and consist of the quarter grades and semester test (if applicable).

Grades on report cards marked with an asterisk ("*") indicate a grade resulting from a modified curriculum not meeting standard course requirements. This student is not considered for class ranking.

Transfer Credits

Transfer grades are assigned the median percentage value for the letter grade earned based on transcripts received from previous educational institutions (I.E. A = 94.5%). If percentages are provided, the maximum grade accepted is 100% or a 4.0 unless specifically noted by the credit-giving institution. Homeschool transcripts will be reviewed for approval when proper documentation is provided. If approved, the highest possible transfer percentage earned will be the letter-grade minimum (I.E. A = 90%, B = 80%, etc.).

Weighted Grades

Based on their difficulty, grades earned in "weighted" classes earn a weighted GPA. In addition, 10 extra percentage points are added to semester grades for courses taught at Lincoln Christian to provide weight in the calculation of the class rank. Weighted classes currently include Pre-Calculus, Calculus, Journalism & Free Speech, Physics, Chemistry 2, and Honors English.

Letter Grade	Percentage	Standard Grade Point	Weighted Grade Point
A+	97-100	4.0	5.0
A	93-96	4.0	5.0
A-	90-92	4.0	5.0
B+	85-89	3.5	4.5
B	80-84	3.0	4.0
C+	75-79	2.5	3.5
C	70-74	2.0	3.0
D+	65-69	1.5	2.5
D	60-64	1.0	2.0
F	below 60	0.0	0.0

Dual-Credit Courses

Dual-credit opportunities for earning college credit are often good stewardship of time and finances. However, these are family decisions and therefore family responsibility financially and logistically. Lincoln Christian is willing to provide up to two study halls in a student's schedule to support this family decision; the purpose, however, would be personal initiative to earn college credit while in high school. Transcripts for that credit are also student/family responsibility in connection with the credit-granting institution.

Dual-credit classes taught outside of Lincoln Christian will not be included on LCS transcripts unless they are pre-approved by the principal and guidance counselor to be used to fulfill a Lincoln Christian graduation requirement beginning with the 2022-2023 school year.

The following courses are currently available with the option for dual-credit (family responsibility financially) for Human Anatomy and Advanced Biology, Precalculus, Calculus, (credit via SCC; must have a B or above in the prerequisite math course) as well as World History, Honors English, Journalism & Free Speech (credit via Nebraska Wesleyan), and semester 1 of Bible 10, 11, 12 (credit via Colorado Christian University).

Graduation

Graduation Attire: Lincoln Christian issued cap, gown and cords are the only coverings/accessories allowed to be worn during the Graduation Ceremony. These items may not be added to, or altered, in any way.
Lincoln Christian does not offer an option for early graduation, unless approved by the Superintendent and School Board.

Late Start/Early Out
Late Start/Early Out students are expected to only be on campus during their assigned periods and required weekly chapels unless preapproved by LCS administration.

Off Campus/Online Classes
Students may request permission to take classes not offered at LCS through another institution. Lincoln Christian classes must take priority if schedule conflicts arise and tardiness is not allowed from off-campus classes. Online classes must be approved in advance by the principal/guidance counselor as course descriptions and qualified instructors must meet requirements for the State of Nebraska. Transcript requests are the responsibility of the student/family. Completion grades for credit hours that are required for graduation must be submitted by Seniors to the Guidance Office no later than May 1st. Diplomas will be withheld until grades for required courses are received.

RX – Math/Reading/Writing
Designed for 7th and 8th grades, the RX program builds success and confidence through directed instruction in small peer groups. A student can be referred by a parent or a teacher after a Measures of Academic Progress (MAP®) score indicates below grade level performance. After meeting with parents, the Kaufman Test of Educational Achievement (KTEA-3) will be given. This intervention is provided at no cost to the family aside from the $40 (per element) fee each year for consumable student materials.

- Reading: Includes activities for phonological processing, phonics, fluency, vocabulary, and comprehensive development.
- Math: Includes activities for strengthening number sense, math fluency, math vocabulary, and problem-solving strategies.
- Writing: Includes activities that develop language, higher-level thinking skills, and written expression by implementing grammar, spelling, and usage rules when editing their own written work as well as the written work of others.

Service Hours
Service hours are required at each grade level to meet graduation requirements.

Student Devices
Secondary students participate in the “Bring Your Own Device” (BYOD) program. The Lincoln Christian School Board has approved this program, which permits use of devices with registered access to our filtered network in our school for educational purposes. If a student is not able to provide their own device, the student may be loaned a Chromebook, if available, to use during the school year that must be returned when school is complete in May. All students will be required to complete a BYOD Chromebook Checkout Agreement prior to receiving a Chromebook. Any violation of the BYOD agreement may result in loss of this privilege and/or disciplinary action. Students will be allowed to take the Chromebook home.

If students need to check out a device/charge cord for the day from the Media Center, it is allowed, but the items must be checked back in by the end of the day. If it is not returned by the end of the day, the student will begin accruing overdue fees and for all instances after the first occurrence, the student will be assigned a detention.

Teachers’ Aides (TA’s)
Junior or Senior students may request one class period to volunteer as a teacher’s aide. Students and teachers fill out a Teacher Assistant Agreement noting attendance policies, on-task behavior, and work expectations. Students may commit for a semester or for a year. TA’s must remain in their assigned teacher’s classroom for the duration of the scheduled TA period.

GUIDANCE AND GROWTH

Career Portfolio Requirements for High School Graduation

Lincoln Christian School seeks to provide students with a biblical education and purposeful direction in their life's calling. The goal of this requirement is to facilitate insight and understanding through varied experiences. Required components:

- Job Shadowing Experiences (2)
- College Visits (2)
- Student's Resume (senior year)

Other career exploration and purposeful direction will be conducted through Careers and Consumerism class. Required components may be completed at any time in high school but must be submitted prior to receiving diplomas with a required submission deadline of April 15 of the senior year.

Chapel

Weekly chapels are provided as opportunities for students to participate in worship and spiritual challenges. Speakers include Lincoln Christian staff and administrators as well as others from the community. Most chapels are on Wednesdays from 10:15-11:15am. Attendance is an expectation for all Lincoln Christian students (including those with a partial schedule).

Discipleship Groups

Discipleship groups are designed to further a student's walk with Christ by being very intentional in relationship building between Juniors/Seniors and underclassmen. Attendance is an expectation for all students (including those with a partial schedule).

Prayer/Student Prayer Groups

God tells us to "Call to me and I will answer you, and will tell you great and hidden things that you have not known." Jeremiah 33:3. Teachers are encouraged to begin their classes with prayer. Students are encouraged to bring prayer requests to staff and to other students for prayer support. Parents are asked to pray often for the school, their own children, and other parents and students.

Spiritual Environment

We daily strive to learn and grow in God's Word, Christian worldview, and Christian behavior.

ACTIVITIES

All co-curricular activities exist to glorify God. We believe God is glorified when we both pursue our God-given potential and become more like Christ in the process. Every co-curricular activity is designed to help participants learn how to be ambassadors for Christ and worship the Lord through competition and performance.

Lincoln Christian is a part of the Nebraska School Activities Association (NSAA) and a member of the Centennial Conference for athletics, music, speech, and one-act productions.

Athletics Offered

Boys:

- Cross Country – HS, JH
- Football – HS, JH
- Tennis – HS
- Basketball – HS, JH
- Wrestling – HS, JH
- Track – HS, JH
- Golf - HS
- Baseball - HS

Girls:

- Cheerleading –HS, JH
- Dance - HS
- Cross Country – HS, JH
- Volleyball – HS, JH
- Golf – HS
- Basketball – HS, JH
- Track – HS, JH
- Tennis – HS

Activities Offered

Extra-curricular activities at Lincoln Christian School include:

- Jazz Band
- Math Club
- National Honor Society
- Pep Band
- Play Production and International Thespian Society

Activities Fee/Student Activities Pass

Each junior and senior high student in an athletic or competitive activity (excluding music) will be assessed a $275 fee per school year. This fee will be used to offset general operating costs of the Activities budget. These students will receive a Student Activity Pass for free admission to all home Lincoln Christian School-sponsored athletic events. Please note the following exceptions:

- Dance does not pay an activity fee if that is their only activity. They do pay an activity fee if they are in theatre or another sport.
- HS Cheer does not pay an activity fee if that is their only activity. They do pay an activity fee if they are in theatre or another sport.
- JH Cheer does pay an activity fee even if that is their only activity.
- Theatre does pay an activity fee, including stage crew.
- Baseball players are charged a $150 fee for the 2027 season. If baseball is their only activity, they will be charged ONLY for the activity fee, and NOT the baseball fee. If baseball is not their only activity, the baseball fee will be charged in addition to the activity fee.
- No refunds will be given for activity admissions if you choose to pay for your activity pass during the winter or spring season, versus paying for it before the school year begins.

Students must be enrolled in at least 20 credit hours (4 credit earning academic classes) per semester at Lincoln Christian to participate in sports or activities. Seniors must be enrolled in at least 15 credit hours (the 3 required senior academic classes) per semester at Lincoln Christian to participate in sports or activities.

Academic Eligibility

Our desire is that all students strive for excellence in all areas of their life. Academics are no different and a student's performance in the classroom may affect his/her participation in athletics and activities. Through a grace-based approach, students that are deemed ineligible due to failing grades will work collaboratively with their coach/sponsor, Lincoln Christian staff and administration to create a plan for remediation and learning.

- Students needing to complete remediation activities for any class may be expected to do so prior to reporting to before or after school practice.
- Coaches and sponsors, in conjunction with Lincoln Christian administration, and classroom teachers shall have procedures for determining academic eligibility on a weekly basis during the season. The procedures shall provide students who are failing an opportunity to pass prior to being ruled ineligible to participate. The process should also provide an opportunity for parents to be informed and partner with their child during this learning process.
- In all situations involving remediation and learning and/or removal from participation opportunities, classroom teachers, coaches/sponsors and Lincoln Christian administration will work cooperatively to ensure that all decisions are made in the best interest of the student.

Procedures for coaches/sponsors and athletes/participants with failing grade(s):

- Lincoln Christian administration will review a grade report/failing list for all participants of NSAA sanctioned activities on Monday of each week of the season.
- **STEP 1:** If a student is receiving any failing grades, Lincoln Christian administration will conference with the student and discuss the **Learning Plan** form with the student. The student must take the **Learning Plan** and set up a conference with the affected teacher(s) the next day (or same day if applicable). Signed and completed plans must be returned to Lincoln Christian administration by Tuesday at 4pm. Lincoln Christian administration will then notify parents of the failing grade(s), the conference with the student and the developed **Learning Plan**. The **Learning Plan** may include mandatory after school study hall, remediation time requirements with the teacher(s) or other action steps as deemed necessary by school administration. The **Learning Plan** will be shared with the Coach/Sponsor.
- **STEP 2:** The student has the week of notification and the following week (week 2) to bring their grade up to passing.
    - *If a district or state competition occurs within the 2-week timeframe, the student must have a passing grade before they will be allowed to participate in the event.*
    - *If a student is participating in Theatre, and does not earn a passing grade within the 2-week timeframe, they will be ineligible for rehearsal until their grade is passing.*
- **STEP 3:** Beginning on Monday of the 3rd week of a failing grade in one or more classes, the student will not participate in the activity (or activities) until such time as there are no failing grades. If Lincoln Christian administration, through discussion with the student and affected teacher(s) determines that the student has not had sufficient opportunity to get off the failing list and/or the student has made sufficient learning progress, the student may still be allowed to participate.
- Per Lincoln Christian administrative discretion and through discussion with the student and affected teacher(s), upon a student entering this process three times, across all subject areas, in each season, the student will be immediately withheld from practices/rehearsals to help the student fully invest in their academic work. A return to practices/rehearsals will not occur until such time as there are no failing grades.
- Situations where a student does not have an opportunity to take a summative assessment to raise their grade above passing within the given 2-week probation period will be considered on a case-by-case basis. During this time, students will still be expected to complete a **Learning Plan** with actions of being able to demonstrate a passing level on the next available summative assessment.

Co-Curricular Code of Conduct

Our desire is that all students strive for excellence in all areas of their life. Co-curricular activities are no different and a student's behavior choices may negatively affect his/her participation in athletics and activities at Lincoln Christian. Through a grace-based approach, students that engage in behaviors that do not align with the Lincoln Christian Student Handbook, may face consequences or suspension from their co-curricular activity. All decisions related to consequences or suspension will be made by LCS administration.

Scope of the Code of Conduct

The Code of Conduct applies to all co-curricular activities. Co-curricular activities include student activities which are supervised or administered by LCS which do not count towards graduation or grade advancement and in which participation is not otherwise required by LCS.

The Code of Conduct rules apply to conduct which occurs at any time during the school year, summer months, in season or out of season participation. The Code of Conduct policy applies regardless of whether the conduct occurs on or off school grounds. If the conduct occurs on school grounds, at a school function or event, or in a school vehicle, the student may also be subject to further discipline under the general discipline policies outlined in the LCS Student Handbook. A student who is suspended shall not be permitted to participate in activities/competitions during the full duration of the suspension.

Drugs, Vaping and Alcohol Meaning of Terms

"Use" or "consume" includes any level of consumption or use. Use of a controlled substance in the manner prescribed for the student by the student's physician is not a violation. "Under the influence" means any level of impairment and includes even the odor of alcohol on the breath or person of a student, or the odor of an illicit drug on the student. "Possession" includes having control of the substance and includes being in the same area where the substance is present.

Possession includes alcohol, vaping paraphernalia, and/or drugs being present:

- in a vehicle in which the student is present. The student is considered in possession if the student is aware that the alcohol/paraphernalia/drugs are in the vehicle, even though the student has not touched or consumed the alcohol/paraphernalia/drugs.
- at a gathering attended by the student. The student is considered in possession if a student is aware that alcohol/paraphernalia/drugs is at a gathering and fails to immediately leave the gathering, even though the student has not touched or consumed the alcohol/paraphernalia/drugs.

Pictures or social media content of students with prohibited substances or paraphernalia are in violation of the Code of Conduct.

Consequences

Students who violate the Code of Conduct or coach or sponsor rules may face consequences up to the degree of expulsion. All suspensions begin with the next scheduled activity in which the student is a participant, after a determination has been made by LCS administration that an infraction occurred. Suspensions in the spring will be carried over to the fall when the suspension has not been fully served. If a student violates the Code of Conduct, they will be required to serve their full suspension in the season and/or the next activity/sport they participate in during that academic year or subsequent academic years.

First Offense:

The student will be ineligible for 14 calendar days of interscholastic competition/performance with a minimum of the next two competitions/performance dates. Point 4 of procedures may be taken into consideration. LCS administration may require interventions be put in place, including but not limited to, random drug testing, regular accountability check-ins with administration and intentional discipleship with an LCS staff member.

Second Offense:

The student will be ineligible to participate in LCS co-curricular activities for one calendar year and continued enrollment at Lincoln Christian will be considered.

Procedures

1. The suspension begins the day the student is informed of the violation by LCS administration.
2. During a suspension, students may be required or permitted to practice at the discretion of the coach or activity sponsor.
3. If a student violates the policy, they will be required to serve their full suspension in that season and/or the next activity/sport they participate in during that academic year or subsequent academic years.
4. If a student participates in a single activity that has fewer competition/performance dates in the entire year than the minimum number of suspended competitions/performances, LCS administration will determine the consequences, with a minimum of one performance/competition suspension.
5. Students who decide to participate in an activity that they normally would not have participated in simply to get their suspension completed, must finish that entire season in good standing. If the student does not finish that season, the suspension will carry over to the next season.
6. LCS administration's determination is final and may take into consideration extenuating circumstances when applying the policy.

Physicals/Immunizations Information Required

In order to participate in activities, all student medical records must be up to date. Please refer to Medical/Health Records and Requirements in the Enrollment section of this handbook.

All students in grades 7-12 who wish to compete in sports during the year must submit the following to the office prior to their first practice of the year:

- Completed Physical Examination Report including complete Health History completed on or after May 1st of the current year.
- NSAA Student and Parent Consent Form signed by both the student and parent/guardian.

NCAA ELIGIBILITY

NCAA Freshman Eligibility Requirements for College Athletes

Lincoln Christian School is registered with the NCAA Academic Eligibility Center.

To learn more about registering and eligibility rules go to:
https://web1.ncaa.org/eligibilitycenter/student/index_student.html

To learn more about the National Collegiate Athletic Association go to:
http://www.ncaa.org/wps/portal

What Do I Need to Do to be Eligible for NCAA Sports?

Grade 9

- Verify with your high school guidance counselor and the online core-course listing to make sure you are on track.

Grade 10

- Verify with your high school guidance counselor and the online core-course listing to make sure you are on track.

Grade 11

- Register with the eligibility center.
- Make sure you are still on course to meet core-course requirements (verify you have the correct number of core courses and that the core courses are on your high school's 48-H with the eligibility center).
- After your junior year, have your high school guidance counselor send a copy of your transcript. If you have attended any other high schools, make sure a transcript is sent to the eligibility center from each high school.
- When taking the ACT or SAT, request test scores to be sent to the eligibility center (the code is "9999").
- Begin your amateurism questionnaire.

Grade 12

- When taking the ACT or SAT, request test scores to be sent to the eligibility center (the code is "9999").
- Complete an amateurism questionnaire and sign the final authorization signature online on or after April 1 if you are expecting to enroll in college in the fall semester. (If you are expecting to enroll for spring semester, sign the final authorization signature on or after October 1 of the year prior to enrollment.)
- Have your high school guidance counselor send a final transcript with proof of graduation to the eligibility center.

ATTENDANCE

Notifying the School

All absences require a call, note, or email from the parent or guardian. Notification from the student, or siblings, is not permissible. Calls should be made prior to 8:00am and may be made through the voicemail system at any time of night or weekends, (402)488-8888 prompt 2. Students absent without a call, note or email from a parent or guardian will be counted as unexcused.

Excused Absences

Students may be excused from school for the following reasons:

- Illness
- Critical illness or death in the family
- Medical appointment
- Parent or church sponsored trips
- Other situations may be allowed at the principal's discretion.

Parents **MUST** notify the school in order for the absence to be counted as excused. See section on "Make-up Work" concerning assignments, tests, and quizzes after absence.

Extended Vacations: No extended family vacations beyond 10 school days with credit still earned and instruction still provided. All extended vacations of this duration must be communicated and approved by LCS administration. If a vacation is longer than 10 school days, no credit will be earned for the quarter. Grades will be entered as 0, students must show proof of learning and will earn for the semester whatever grade they receive in the 9 weeks they are present. Full tuition is still required.

Planned Absence Procedure – Junior High

When a student has a planned absence (including for a school sponsored activity):

1. (S)he shall take his/her planner to all classes he/she will be missing to collect class assignments and teacher signatures. Students are given a school planner at the start of the year, and they should carry and use them in classes daily.
2. Assignments must be completed upon return from the absence unless arrangements have been made with the individual teacher as to when assignments must be completed. Tests and quizzes given during the absence will be taken when the student returns to class unless arrangements have been made with the teacher. It is at the teacher's discretion to select the time for making up the assessment. Late homework room may be assigned for incomplete assignments and assessments.
3. Parents should view the student's planner and FACTS to support student's success in completing the tasks. A parent/guardian call or email to the office is required to notify the school about planned absences unless the student is an athlete participating in a school sponsored activity, then *coaches will notify the office of student athlete absences.*

Planned Absence Procedure – High School

When a student has a planned absence (including for a school sponsored activity):

1. (S)he shall communicate in advance with each individual teacher regarding what they are missing and what is due when they return. Most information can be found in Google Classroom, but students are required to communicate directly with the teacher to confirm.
2. Assignments must be completed upon return from the absence unless arrangements have been made with the individual teacher as to when assignments must be completed. Tests and quizzes given during the absence will be taken when the student returns to class unless arrangements have been made with the teacher. It is at the teacher's discretion to select the time for making up the assessment. Late homework room may be assigned for incomplete assignments and assessments.

3. Parents should view FACTS to support student's success in completing the tasks. A parent/guardian call or email to the office is required to notify the school about planned absences unless the student is an athlete participating in a school sponsored activity, then *coaches will notify the office of student athlete absences.*

Make-Up Work After an Unplanned Excused Absence

When a student has an unplanned excused absence, (s)he is allowed one day for each day absent to make-up any work missed. For some assignments, individualized plans for makeup work can be arranged with the teacher. If a student is absent one day, they have the next day to complete the assignments and the assignments will be due the following day.

For example, John is sick on Monday. John has Tuesday to work on his assignments. His assignments are then due on Wednesday.

For example, John is sick on Monday and Tuesday. John has Wednesday & Thursday to work on his assignments. His assignments are then due on Friday.

Tests or Quizzes After Absence

If a student is absent on a known test day, and has been absent that day only, (s)he will be expected to take that test on the day (s)he returns to school. If (s)he was absent only the day before the exam and no new material has been given, (s)he will be expected to take the exam at the regularly scheduled time. Teachers are to set exam make-up dates for those who have two or more days absent.

Unexcused Absences-missing more than 20 minutes of a class

Absences that are “unexcused” will result in disciplinary action. A detention will be assigned for each unexcused absence per period. For example, Susie went to the media center to work on a paper, but Susie failed to tell her study hall teacher she would be in the media center. The teacher would count her as “Unexcused Absent” for the period since Susie never showed up to class.

Skipping a class, part, or all, of a day will result in a detention or In School Suspension (either half day or full day, depending on the circumstances). Multiple unexcused absences may either earn additional In School Suspension time or Out of School Suspension, depending on the circumstances and at the discretion of the principal. Examples of unexcused absences include (but are not limited to):

- Skipping classes or study hall
- Sleeping in
- Staying home to work on homework or study for a test

All homework that is due during the class period the student misses still needs to be completed and turned in the same day or the assignment may result in a lower grade at the teacher’s discretion.

Tardy-missing less than 20 minutes of a class

Students are to be in the room according to a teacher’s requirements by the tardy bell, or they will be marked tardy.

Possible **excused** tardy reasons include (but are not limited to):

- Medical emergency
- Medical appointment
- Vehicle accident
- Off campus ministries

Possible **unexcused** tardy reasons include (but are not limited to):

- Oversleeping
- Coming in late to class with no pass
- Taking extra time to talk with lunch visitors
- Coming to class unprepared and needing to leave to retrieve materials

Consequences for Unexcused Tardies: Secondary students will serve a detention for every unexcused tardy after their 6th during each quarter. Parents/guardians will receive an email when their student has reached 3 tardies. Tardies will reset at the beginning of each quarter.

Excessive Absences

Excessive absences are harmful to a student's educational success. Any student who accumulates ten (10) absences in a semester shall be deemed to have "excessive absences " unless these absences have been approved through the school. Absences shall be determined on a per-class basis. When a student has excessive absences, the following procedures shall be implemented:

1. Parents/guardians of a student who reaches the 10th absence of the semester in a class will be notified by email. This email will serve as an official warning.
2. Parents/guardians of a student who reaches the 15th absence of the semester in a class will be contacted directly by phone by school administration (Principal, Asst. Principal, Counselor, etc.) to discuss a plan for improved attendance of the student.
3. A student who reaches the 20th absence of the semester in a class will not receive credit for the class.

This policy may be appealed under special circumstances to the superintendent.
Students missing school will be expected to complete all make-up work and assessments.

Attendance Requirements for Participation in Practices or Activities

A student who misses 20 minutes or more of school due to illness (at home or in the Health Office) may not participate or practice in any school activity that day. This does not apply to previously scheduled appointments outside of school such as doctor/dentist. A student who has an unexcused absence for any class period may not participate or practice in any school activity that day.

Attending School Events as Non-Participants

Students will be considered "absent-unexcused" when they miss classes for any activity in which they are not directly involved unless excused by parents. If a student wishes to attend an activity in which they are not directly participating, parents must notify the school that they approve of the absence, and the student must abide by planned absence procedures.

Attendance During Inclement Weather

Student safety is our main concern during inclement weather. A student will not be counted tardy to school during severe weather; however, please consider weather conditions in a timely manner to allow the appropriate travel time to arrive at school on time. Parents/legal guardians always maintain the right to keep their child home from school if they deem travel to be unsafe.

BEHAVIOR REQUIREMENTS AND CONSEQUENCES

Students attending Lincoln Christian are expected to conduct themselves in a manner honoring to the Lord and abide by the expectations to follow. They will show respect to those in authority over them, as well as to each other and to school property. The goal of any discipline should be growth. With that heart, the desire is not for this to be merely a list of "rights and wrongs", but an inspiration to pursue maturity through making wise, spirit-led decisions.

Choice Cards–7th/8th Grades

The "Choice Card" is a tool to help monitor choices made by students. Teachers warn, then sign the card for minor behavioral infractions. This does not include disrespect for teachers. Any blatant disrespect or egregious behavior will result in immediate referral to the office.

Choice Card Procedure during each class period:

- 1st offense: Warning - teacher asks student to get out their choice card
- 2nd offense: Choice card is signed
- 3rd offense: Detention that day
- 4th offense: Referred to the principal's office

If a signature is the third and final on the card, the teacher should send the student (with the full choice card) to the office to meet with the principal, receive a new card, and will receive a detention. If a choice card is lost, a student must request a new one from the office. The student will receive a replacement choice card after visiting with the principal.

Classroom Discipline-9th through 12th Grades

A similar process occurs in the High School with detention slips. Teachers reserve the right to skip any step and refer a student to the office as seen fit.

- 1st offense: Warning - detention slip is placed on student's desk
- 2nd offense: Detention is assigned
- 3rd offense: Referred to the principal's office

Behavior Categories and Consequences

While Lincoln Christian School's goal is to partner with families in a grace-based environment, Lincoln Christian School administration retains the right to un-enroll a student at any time if it is deemed that the student and/or family is not meeting the behavioral and partnership expectations of the school. LCS expects a level of excellence from our students and families; repeated behavioral offenses will not be tolerated as well as any lack of parental support in remedying negative situations.

Category I

This includes activities that create minor disturbances, prevent classroom order and instruction. These are some examples of Category I behavior violations, including but not limited to:

- Talking out of order
- Disturbing the work of another student
- Making disruptive noises
- Moving about the classroom without permission
- Disturbing another class from the hallway
- First and second dress code violations
- Hallway misbehavior (i.e. pushing, shoving)

Category I Consequences

Behaviors in this category may result in detention, call from principal, student-principal conference, or category II consequences for recurring offenses.

Category II
This includes activities and attitudes that show lack of respect for authority or property or frequent and repeated violations of Category I rules. These are some examples of Category II rule violations, including but not limited to:

- Lack of respect for authority, including disrespect towards teachers, coaches, or staff
- Actions, social media posts or behaviors that are disrespectful regarding LCS core values, statement of faith, mission, vision, etc.
- Requiring repeated requests for correcting behavior, eye rolling, talking back, not following instructions
- Gambling
- Negative attitude toward other students or about Lincoln Christian School
- Swearing, crude or filthy language
- Third violation of dress code

Category II Consequences
Behaviors in this category may result in student-principal conference, parent-principal conference, behavior contract, detention, in-school suspension, or Category III consequences for recurring offenses.

Category III
Category III includes the most serious infractions and consequences. It includes activities that threaten the safety of a student or other students, activities that show a consistent lack of respect for authority or property, or activities that violate Biblical moral codes of conduct. Category III also includes frequent and repeated violation of Category II rules. These are some examples of category III rule violations, including, but not limited to:

- Bullying
- Consumption or possession of alcohol, tobacco, e-cigarette/vape products, or illegal drugs or paraphernalia
- Bringing a weapon to school. *School policy demands automatic expulsion for a minimum of one year for any student who knowingly possesses and/or uses a firearm on school grounds, in a school vehicle or at a school-sponsored activity.*
- Conviction of a civil crime
- Assaulting another student or staff member. Physical assaults may include flashing a weapon, hitting, shoving with intent to injure, kicking, spitting.
- Sexual harassment. This includes unwanted sexual advances, making gestures, displaying sexually suggestive objects or pictures, making or using derogatory comments, derogatory slurs or jokes, sexually degrading words used to describe an individual, propositions, suggestive or obscene notes or letters or physical contact.
- Verbally threatening another student. This includes intimidation, extortion, or stalking.
- Vandalism of school property, including graffiti
- Vandalism of another student's property (each case evaluated individually)
- Pornography
- Theft
- Repeated lack of respect for authority or property
- Spreading rumors or gossip with intent to ruin the reputation of a student or staff representative of Lincoln Christian, or the reputation of the school itself
- A breach of conduct on or off school grounds that has an adverse effect upon the image of the school

Category III Consequences
Behavior in this category will result in suspension (in-school or out of school) or expulsion/withdrawal.

Academic Integrity Consequences
Please refer to the Academic Integrity section under Moral Conduct for explanations and consequences.

Explanation of Consequences

- ***Additional work:*** Work assignments done before or after school. Assignments may be in academics or the student may be assigned a labor task.
- ***Call from Principal:*** A call to report and discuss the misconduct with a parent.
- ***Detention:*** Student spends 30 minutes under supervision of a teacher or administrator. Detentions are served that day after school from 3:45-4:15.
    - Failure to show for detention will result in detention for 2 consecutive days
    - Receiving 2 detentions in one day will result in serving detention on 2 consecutive days
    - Failure to show for a second detention will result in serving 1 day of In School Suspension
- ***Activity Suspension*:** Students involved in extracurricular activities may be suspended for the remainder of the season and/or a specific time period established by the Activities Director.
- ***In-School Suspension:*** Removal of the student from the classroom to an isolated work area. Student works on tests and assignments which are done and due on time. Additional work **may be required.**
- ***Out-of-School Suspension:*** A student may be suspended from school only after a parent-principal disciplinary conference has been held. Very specific changes in attitude and actions will be required for re-admission. A re-admission parent-principal conference will be necessary for the student to return to school. Disciplinary probation begins when a student is suspended from school.
- ***Expulsion:*** Expulsion will be recommended if it becomes apparent the school will not be able to meet the needs of the student, or that the student's behavior is preventing classroom instruction. Expulsion may also be recommended for violation of Category III rules, unresolved academic or disciplinary probation, or failure to correct the deficiencies specified in probation. When expulsion is recommended, a date of withdrawal from school will be set and the withdrawal procedure followed. The expulsion date may be immediate. Recommendation for expulsion will require the approval of the superintendent. Conditions of an expulsion at Lincoln Christian School require that the student who is expelled is not allowed to return to the campus of Lincoln Christian School for any reason. This includes, but is not limited to, before and after school and during classes, lunches, and activities. A request for an appeal may be made in writing to the Superintendent within 10 days of the notice of expulsion.
- ***Probation:*** Probation is instituted when a student has a serious problem in the area of academic performance, discipline, or attitude. The purpose of probation is to give the student an opportunity to correct the problem. If the problem is not corrected, the student will be dismissed from the school. The following are reasons for probation:
    1. ***Academic*:** A student who fails one class at the semester. In the student probation, the students must receive no more than one "F" in order to return to school the following semester.
    2. ***Attitude:*** A student who demonstrates a rebellious spirit after attempts have been made to change his or her attitude. The negative attitude persists and is influencing other students
    3. ***Disciplinary:*** A student who displays continued deliberate disobedience or commits a serious breach of conduct inside or outside of school that has an adverse effect upon the testimony of the school.

Categories I, II, and III are not all inclusive. The final interpretation of "Behavior Requirements and Consequences" remains the responsibility of the Administration.

DRESS CODE

God cares about how we choose to dress because He cares that the outside reflects the inside (I Peter 3:3-4). It would be legitimate for the school to establish a very strict dress code; it would also be legitimate for the school to establish a very lenient dress code. Instead, the administration has asked that we filter through two standards for attire: respectfully modest and educationally appropriate.

Respectfully modest refers to demonstrating respect for God, authority, others (same gender and opposite gender), and—most importantly—yourself. Educationally appropriate addresses professionalism and neatness to allow for personal confidence as well as limited distractions for learning.

The guidelines are to help parents and students understand the expectations. As always, the Administration reserves the right to make discretionary judgment regarding the appropriateness of student dress, hair, makeup and fashion not explicitly covered in the guidelines. Final interpretation of this code remains the responsibility of the Administration.

Guidelines are to be met during classroom hours, as well as when the students participate in school activities, exempting athletic uniforms and costumes approved by the Activities Director and Coach/Sponsor.

General Standards for All Students

Shirts

- Shirts must be of proper length; no midriff may be showing on males or females.
- Shirts that are NOT permitted:
  - Shirts with secular messages regarding alcohol, tobacco, drugs, violence or immorality
  - Shirts with messages that oppose accepted Biblical values and attitudes
  - Shirts with the names of bands or entertainment who represent ideas that oppose accepted Biblical values and attitudes
  - Shirts worn inside out
  - Shirts with holes or rips

Pants

- No sagging pants
- No excessively tight, or excessively loose, fitting pants
- No pants with holes higher than the length of a credit card (3 3/8 inches) above the knee cap.
  - Definition of hole: it is a hole if skin can be seen.
- All pants must have a clean hem
- No pajama pants
- No athletic warm-up type pants

Coats

- Coats are not to be worn to class unless the teacher gives permission due to cold weather conditions
  - Hooded sweatshirts are ok (see also “Hats”)

Footwear

- No slippers

Hair

- No unnatural hair colors or highlights of unnatural colors
- No extremes in hairstyle, or designs which are cut into the hair
- Should not distract from the learning environment or cause a disruption

Hats

- Hats, bandanas, or hoods cannot be worn during school hours.

Jewelry

- No jewelry with secular messages regarding alcohol, tobacco, drugs, immorality, or philosophy contrary to a Christian message.
- Modest earrings are acceptable for girls.
- Modest nose stud is acceptable for girls.
- Gauges are not allowed.

Tattoos

- Students are discouraged from having tattoos. However, if they have a tattoo anywhere on their body, it is to be covered at all times by clothing in the school, or to any school-related activity/event.

Shorts

- Short are allowed as long as they have a minimum of a 6” inseam.
- Shorts must be hemmed.
- No excessively tight, or excessively loose, fitting shorts.

Specific Standards for GIRLS Only (I Timothy 2:9)

Pants

- No yoga pants, leggings, or tights. Pants must be of a thicker material and have seams on the inside and outside of the leg.

Skirts/Dresses

- Skirts, dresses, and shorts must be no higher than the length of a credit card (3 3/8 inches) above the kneecap all the way around.
- Leggings, yoga pants, tights are only allowed to be worn as an additional layer/accessory clothing item under dresses, skirts, or shorts that meet the length requirement of a credit card length (3 3/8 inches) above the top of the kneecap all the way around.
- Leggings, yoga pants, tights may not be worn as pants or simply as a casual, comfy outfit with an oversized shirt or sweatshirt.

Shirts

- No strapless shirts or tank tops.
- No crop tops.
- No shirts that are off the shoulder or strapless.
- No part of the bra may be visible.
- Sleeveless shirts are permitted if they extend to the edge of the shoulder and are cut close to the underarm.
- Layering of two tanks so that the straps add up to the width of the shoulder is not permitted.
- If you are wearing a sheer or other shirt over a tank, the tank underneath can be a one inch (NOT spaghetti straps) as long as no bra straps are showing.
- Use modest discretion in the cut of shirts, low necklines are unacceptable—if in doubt, DON’T wear it!

Makeup

- Makeup should be worn in a natural manner and not out of the scope of natural location or extreme styling per the discretion of LCS administration. Makeup should not distract from the academic setting.

Specific Standards for BOYS Only (Romans 12:1, 2 and Titus 2:7)

Shirts

- No sleeveless shirts.
- Short-sleeved shirts should reach at least the top of the bicep.

Hair/Facial Hair

- Hair, beard and/or mustache must have a trimmed appearance.
- No extreme hair styles will be allowed. This includes ponytails, buns, shavings/designs.
- Hair length in the front and top should be styled and not excessively long.
- Hair length in back should not extend beyond the collar.
- Coaches may reserve the right to enforce rules stricter than the school code, with agreement by the Activities Director and Principal.

Piercings

- Earrings/piercings are not allowed during the school day or at any Lincoln Christian School activities.

Consequences of Dress Code Violations

- One warning will be issued for the first violation and the student will be asked to change clothes to meet the code ***before returning to class.***
- The second violation will warrant a detention and the student must change clothes to meet the code before returning to class.
- Any additional violations may result in a parent conference with the principal, additional detentions or other consequences at the discretion of LCS administration.

MORAL CONDUCT

God tells us in His Word, “Let no one look down on your youthfulness, but rather in speech, conduct, love, faith and purity, show yourself an example of those who believe.” (1 Timothy 4:12)

It is the goal of Lincoln Christian School to maintain high standards of behavior. It is important that all students show respect toward spiritual matters as well as to peers, teachers, staff, and anyone in authority.

Academic Integrity

Academic integrity is essential to a strong education. Students who do not commit to the learning process cannot fully receive the educational benefits they have available to them. Essentially, academic dishonesty occurs when a student acts to create an unfair academic advantage for himself/herself or for another person. In Proverbs 12:22 we learn that “God delights in those who are trustworthy,” and Proverbs 20 tells us twice that God “detests” the use of false weights. God’s people were not to place themselves at advantage over others by using different weights when conducting business. Academic dishonesty always places someone at an advantage over others. It robs **all** students of an effective education, and it manifests in a variety of ways.

Cheating:

- Using your own or someone else’s notes/materials to use to complete a test or some other assignment without instructor permission OR providing notes or materials for another student to use without teacher permission. This includes using a previous version of the test or assignment OR providing a previous test or assignment for another student.
- Using unauthorized materials or devices to complete a test, quiz, or any other assignment. This includes online answer keys or other materials that may be available online that are intended for teacher use.
- Working on a test or other assignment outside of the time allowed without permission from the teacher.
- Allowing another student to see your test or work without teacher permission or not taking care to prevent another student from seeing your test or work.
- Communicating answers to a test or another independent activity to another student through notes, texts, or any other verbal or nonverbal means of communication.

Plagiarism:

- Passing off someone else’s words or ideas as your own, **intentionally OR unintentionally,** by failing to follow citation guidelines (this includes actual citation of the source and the proper use of quotation marks to distinguish between original source ideas and original source “words.”
- Submitting material that you did not write. This includes online essays, papers, projects, or any chunks or individual words taken from other sources. This also includes submission of work that was completed by another student as if it were yours.
- Submitting work that you submitted for a grade in another class without the permission of both teachers.
- The use of AI / Chat GPT should not be used to promote misinformation, engage in harmful activities, or violate any academic integrity policies. Plagiarism, whether intentional or unintentional, is strictly prohibited, and students must properly cite all source material. Any misuse or misrepresentation of the technology will be subject to appropriate disciplinary action.

Unacceptable collaboration:

- Submitting work to be graded as your own when you received unauthorized assistance from another person (student or any other person).
- Talking about assignments the teacher has described as independent work for any purpose other than clarification of directions that were available to all students.
- Claiming credit for parts of group work that were completed by others.

Interference:

- Causing classroom disturbance that prevents others from receiving information necessary for academic success.
- Taking or destroying another student's notes or materials.
- Taking, hiding, or destroying a teacher's materials to prevent or delay instruction or assigned activities.

Lying:

- Providing false information to be excused from an assignment or a due date.
- Avoiding a known due date by claiming a false reason for absence.
- Intentionally underperforming or failing to follow assignment instructions.
- Knowingly withholding pertinent information from school staff.

Consequences:

Teachers will inform the principal when a student has demonstrated academic dishonesty and will provide the principal with the reasoning for their determination. Expectations of knowledge will be considered when making this determination. For example, it is reasonable to assume that ALL students, regardless of grade level, know that directly cutting and pasting or copying material directly from another source is not honest. However, until students have been taught proper documentation methods, they might not understand that putting the words of a source into their own words is still plagiarizing. Individual teachers should know what the students have been taught and will make their determinations according to the instructional level of the students.

9th-10th Grade

First offense

- Conversation between teacher and student
  - Per the teacher's determination - intentional, carelessness, or mistake?
  - Reminder of seriousness (refer to the plagiarism slideshow, student handbook posting of plagiarism policy in the digital classrooms, and instruction from the teacher)
- Review school policy on what constitutes plagiarism
- Notify LCS administration and parents
- Redo work by next day
- No grade penalty on formative assessments
  - Exception for summative assessments: Through the collaboration of the teacher and discretion of LCS administration, a maximum of 20% deduction in grade

Second offense

- Conversation between teacher and student
  - Per the teacher's determination - intentionality, carelessness, or mistake?
  - Reminder of seriousness (refer to the plagiarism slideshow, student handbook posting of plagiarism policy in the digital classrooms, and instruction from the teacher)
- Review school policy on what constitutes plagiarism
- Notify LCS administration and parents
  - Letter to parent (cc self) should include copy of plagiarism policy, and process that was used to determine the assignment of a plagiarism offense
- Conversation between LCS administration and student
- Redo work by next day (formative or summative work) up to a maximum grade of 70%
  - Summative assessment offense will generate the potential for conversations about suitability for English Honors level classes and National Honor Society participation.
  - If applicable, student will no longer be eligible for the additional percentage points granted for weighted grades.
- Coaches and Activities Director informed by administration
- After school detention assigned by the teacher - 1 day

Third offense

- Notify LCS administration and parents
    - Letter to parent (cc self) should include copy of plagiarism policy, and process that was used to determine the assignment of a plagiarism offense
- Conversation between LCS administration and student
- Redo work by next day (formative or summative work) up to a maximum grade of 60%
- Loss of position/privileges if applicable (National Honor Society participation, loss of contention for future Honors classes)
- If applicable, possible immediate dismissal from Honors class
- Coaches informed and through the collaboration of the Activities Director and discretion of LCS administration for removal from athletics/activities for two weeks
- After school detention assigned by the teacher - 2 days

Fourth offense

- Per the discretion of LCS administration, ISS 1-2 days
- At the discretion of LCS administration, possible loss of class credit
- At the discretion of LCS administration, possible removal from athletics/activities

Fifth offense

- Meeting with principal, superintendent, parents, and student, to determine further action (including possibility of expulsion)

11th-12th Grade

First offense

- Conversation between teacher and student
    - Per the teacher's determination - intentionality, carelessness, or mistake?
    - Reminder of seriousness (refer to the plagiarism slideshow, student handbook posting of plagiarism policy in the digital classrooms, and instruction from the teacher)
- Review school policy on plagiarism and what constitutes plagiarism
- Notify LCS administration and parents
- Redo work by next day
- No grade penalty on formative assessments
    - Exception for summative assessments: Through the collaboration of the teacher and discretion of LCS administration, a maximum of 30% deduction in grade

Second offense

- Conversation between teacher and student
    - Per the teacher's determination - intentionality, carelessness, or mistake?
    - Reminder of seriousness (refer to the plagiarism slideshow, student handbook posting of plagiarism policy in the digital classrooms, and instruction from the teacher)
- Review school policy on plagiarism and what constitutes plagiarism
- Notify LCS administration and parents
    - Letter to parent (cc self) should include copy of plagiarism policy, and process that was used to determine the assignment of a plagiarism offense
- Conversation between LCS administration and student
- Redo work by next day (formative or summative work) up to a maximum grade of 70%
    - Summative assessment offense will generate the potential for conversations about National Honor Society participation.
    - If applicable, Student will no longer be eligible for the additional percentage points granted for the weighted grade of Honors English.
- Coaches informed and through the collaboration of the Activities Director and discretion of LCS administration for removal from athletics/activities for two weeks
- After school detention assigned by the teacher - 2 days

Third offense

- Conversation between teacher and student
    - Per the teacher's determination - intentionality, carelessness, or mistake?
    - Reminder of seriousness (refer to the plagiarism slideshow, student handbook posting of plagiarism policy in the digital classrooms, and instruction from the teacher)
- Redo work by next day (formative or summative work) up to a maximum grade of 60%
- Loss of contention for future Honors class, possible immediate dismissal from Honors Class.
- Coaches informed and through the collaboration of the Activities Director and discretion of LCS administration for removal from athletics/activities for two weeks
- Detention assigned by the teacher - 1 week

Fourth offense

- Meeting with principal, superintendent, parents, and student
- Per the discretion of LCS administration, OSS 1-2 days
- At the discretion of LCS administration, possible loss of class credit

Fifth offense

- Meeting with principal, superintendent, parents, and student, to determine further action (including possibility of expulsion)

Alcohol, Tobacco, and Illegal Drugs

The Bible speaks of our body as the temple of the Holy Spirit (1 Corinthians 6:19-20). The use of tobacco, alcoholic beverages, or illegal drugs is prohibited.

Students are at all times expected to refrain from possession or use of alcohol, tobacco products (including e-cigarettes/vape products) and drugs. Students violating this policy are subject to going before administration for discipline. If the student is a member of any athletic team or extracurricular activity, refer to the Co-Curricular Code of Conduct for further explanation of procedures and consequences.

Student possession of drugs/alcohol/tobacco is illegal and the appropriate city authorities will be notified.

Couples

Students involved in boyfriend-girlfriend relationships should be discreet in their conduct. They must refrain from physical contact such as holding hands, arms around each other, and so forth during school, at school-related activities or school-sponsored activities regardless of location.

Damaging School Property

Students will be responsible to pay for any damage they may cause to school property due to carelessness, horseplay, vandalism, etc. All students are expected to respect school property by not littering in the building or on school grounds.

Dancing

All school-related events involving dancing must be approved in advance by the Superintendent and Principal.

Disputes and Complaints

When a dispute or complaint arises, the aggrieved should first go to the source of the grievance in an effort to resolve the grievance. Many times, grievances can be resolved at this level; students/parents should speak with a teacher/coach/sponsor about classroom/activity issues; teachers/coaches/sponsors should speak with the Principal/AD, Principal/Activities Director should speak with the Superintendent about a policy problem. Other than situations involving exceptional or extenuating circumstances, the aggrieved will be directed to the appropriate point of contact.

Gambling
Gambling of any sort or nature involving any exchange of money or goods on school grounds, or during school-sponsored activities, is prohibited.

Internet Usage
Lincoln Christian School recognizes that it is important for students to have access to electronic based research tools and master skills for their application to learning, problem solving, production of work, and presentation of information.

Lincoln Christian School also recognizes that while these resources represent extraordinary learning opportunities and enriching educational materials, they also offer persons with illegal, immoral, or inappropriate motives avenues for reaching students, teachers, staff, parents/guardians and members of the community. Users should not explore areas that are:

- Confidential
- Have restricted access
- Inappropriate
- Disruptive to the classroom or workplace

It is the purpose of the school policy and regulations to outline acceptable student and employee behavior with respect to use of school technology and electronic resources.

Sexual Activity
Lincoln Christian School has the responsibility to maintain Biblical standards and discipline in accordance with those standards. It is our goal to develop students into mature, Christ-like individuals who will exhibit a Biblical style of life and purity. All students enrolled, or who hope to be enrolled, at Lincoln Christian School are expected to refrain from certain activities and behaviors including but not limited to:

- Premarital sex
- Homosexual/transgender activity
- Profession of homosexuality/bisexuality
- Pornography
- Sexting

A decision to not enroll, or to expel, any student will only be done after a discussion with a student's parents, local church (if appropriate), and the Lincoln Christian School Superintendent. (Romans 1:26-27; 1 Corinthians 6:18)

Student Harassment and Bullying
It is the desire of Lincoln Christian School to maintain a safe learning and work environment that is free from sexual harassment and/or bullying. Students, parents, and staff are expected to conduct themselves in a manner that is glorifying to God, to demonstrate respect and love for each other. (1 Thessalonians 5:11, John 13:34-35)

Any form of sexual harassment and/or bullying is absolutely prohibited. Any incident of possible sexual harassment and/or bullying should immediately be brought to the attention of a teacher and/or principal, who, if deemed necessary, will notify the superintendent. A thorough investigation shall be made by the superintendent and/or his designee. Parents will be notified immediately. After reviewing all the facts, upon the recommendation of the principal, the superintendent will make a determination concerning whether reasonable grounds exist to believe that harassment has occurred. Disciplinary action, up to and including expulsion will be taken against any student found to have engaged in harassment. In addition, local law enforcement will be notified to investigate if the administration believes that a criminal offense may have been committed. The superintendent may, in his discretion, suspend the alleged perpetrator during the course of the investigation, if he deems such action is in the best interests of all parties.

Any party who reports a complaint of alleged harassment and/or bullying in good faith may do so without fear of harassment or retaliation. The confidentiality of the complaint will be protected to the greatest extent possible, however, subsequent information which may be reasonably revealed as part of a thorough investigation and the privacy of the individuals involved cannot be guaranteed.

Bullying occurs when a person or group is intimidated, frightened, excluded, hurt, or suffers mental distress as a result of a pattern of behaviors directed at them by others. The following is a list of behaviors that may fall within the boundaries of what constitutes bullying:

- Physical aggression – including hitting, punching, shoving, biting, hair pulling, scratching, spitting, touching, or kicking.
- Teasing or verbal abuse – including putdowns, insults, names, racial and sexual remarks.
- Exclusion from activities, groups, conversations, and shunning.
- Gossip or slander.
- Setting up humiliating circumstances and experience.
- Damaging a person's property/possessions or taking them without permission.
- Threatening gestures, actions, or words.
- Retaliation for reporting bullying behaviors to adults.
- Written or electronic (cyber) messages that contain threats, insults, teasing, or put downs.

Sexual harassment includes:

- Unwanted sexual advances.
- Making or threatening reprisals after a negative response to sexual advances.
- Visual conduct: leering, making sexual gestures, display of sexually suggestive objects or pictures, cartoons, or posters.
- Verbal conduct: making or using derogatory comments, epithets, slurs, and jokes.
- Verbal sexual advances or propositions.
- Verbal abuse of a sexual nature, graphic verbal commentaries about an individual's body, sexually degrading words used to describe an individual, suggestive or obscene letters, notes, or invitations.
- Transmitting or posting of any harassing comments or other allegations of a sexual nature, or inappropriate pictures or graphic images via text, email, social media, or the internet.
- Physical conduct: touching, assault, impeding, or blocking movement.
- Any conduct of a sexual nature which creates an intimidating, hostile, or offensive work environment.

This policy shall be reviewed, not less than annually, to ensure compliance with local, state, and federal laws.

Any student/parent who reports a policy violation in good faith may do so without fear of harassment or retaliation. The identity of the individual making a report will be protected as much as possible.

The student/parent should follow the complaint/grievance policy starting at the first step in which they are comfortable. In the event the student/parent is uncomfortable discussing the complaint with their peer, teacher, direct supervisor and/or principal they may choose to report the complaint directly to the Superintendent. These include complaints pertaining to: harassment, bullying, discrimination, school place violence, or other similar matters. If the complaint involves the superintendent and the student/parent is uncomfortable addressing with him, the next step is to notify the School Board President.

POLICIES

After School

Students should be picked up as soon as possible after school is dismissed. Students are to wait for their rides outside in front of the school. In cases of inclement weather, students must wait in the multi-purpose room. After 3:50pm students must be outside, in the multipurpose room, at an activity/sport practice, or in a classroom with a teacher.

Air Quality Protocol

In most cases, Lincoln Christian School will adhere to the protocols outlined below in relation to Air Quality and outdoor activities. However, it's important to understand that the administration retains the final decision-making authority, considering all relevant factors in each unique situation. In the event that the Air Quality Index (AQI) exceeds a specified threshold, and outdoor activities are planned, parents are responsible for directly communicating with the coach or school if they prefer their child not to participate in these activities.

100 AQI and below – normal

- School – proceed as normal.
- Outdoor Activities – proceed as normal.

101-150 AQI

- School – proceed as normal – keep an eye on any flagged kids by the nurse's office. (Unless parent(s) initiate communication with the school with a specific request for their child not to participate. This would only apply to students that have a documented medical issue impacting breathing, etc.)
- Outside Activities – proceed as normal; (Unless parent(s) initiate communication with the school with a specific request for their child to not participate. This would only apply to students that have a documented medical issue impacting breathing, etc.)

150-200 AQI

- School
    - Unless a parent(s) initiates communication with the school with a specific request for their child. This would now apply to all kids.
    - Teachers know to be monitoring all students. Monitor for students showing distress symptoms, coughing, etc.
        - Extra attention to those kids with any form of breathing difficulties.
- Outside Activities
    - Reduce the duration and intensity of strenuous activity.
    - Monitor students more closely for symptoms of distress.
    - Specifically, reduce the duration and intensity of activity for students with breathing concerns.
    - Parents have the right, without penalty, to ask for their child not to participate outdoors. This would now apply to all kids.

201 AQI and above

- School –activities moved inside.
- Activities – activities moved inside.

Child Protective Services or Department of Health and Human Services Visits

Lincoln Christian School reserves the right to work alongside CPS and DHHS as deemed or necessary. Administration will address requests on a case-by-case basis. The administration retains the right and authority to determine when in the process parents/guardians should be contacted in the case of a CPS and/ or DHHS request to interview a student. If due to safety concerns, it is deemed necessary for CPS and/or DHHS to meet with a child with the parent(s)/guardian(s) not being notified in advance and/or being present, a school official will always be present and assume in loco parentis.

Closed Campus
Students may not leave campus without parent/guardian permission. Teachers are not to send students on any errands outside the school facilities. Permission to leave campus may be granted at parents' request, with administrative approval. Parent/guardian permission must also be given to the school for any student that needs to drive independently from school transportation to a school activity (such as a track meet, music contest, etc.)

Copyright
Lincoln Christian School makes every effort to comply with federal copyright laws. The most important limitation to an author's exclusive rights is the public's right to exercise a "fair use privilege". Fair use refers to an individual's right to use copyrighted material in a reasonable manner without the consent of the copyright owner. The Copyright Act lists particular activities generally considered fair, including criticism, comment, parody, news reporting, teaching, scholarship, research, or personal use such as time or format shifting. Factors considered to determine fair are:

- The purpose and character of the use.
- The nature of the copyrighted work.
- The amount and substantiality of the portion used in relation to the copyrighted work as a whole.
- The effect of the use upon the potential market for, or value of, the copyrighted work.

Contact the administration if you have questions or comments regarding the use of copyrighted material.

Delinquent Student Accounts
If an account is delinquent, the student's transcripts and/or diploma will not be released. Under extenuating circumstances, a hardship request for a modified payment schedule or a waiver of payment may be submitted in writing for consideration by the superintendent.

Food/Beverage Deliveries
We welcome parents/family members delivering lunch to school for their children. However, for safety and security reasons, during the school day hours, food and beverage orders delivered directly from any restaurant (ie. Goodcents, Jimmy Johns, Dominos, Starbucks, etc.) or through third party delivery options (ie. DoorDash, Uber Eats, etc.) will not be allowed into the building.

Foreign Language
In order to encourage maximum fluency and English language acquisition, all must speak English in school, except in a foreign language class.

Fundraisers
All fundraisers must be approved by the Activities Director and the Director of Stewardship and Advancement. No staff member or student is to make any solicitation of funds or funding from individual, business, or organization for anything affiliated with Lincoln Christian without the approval of the principal.

Gym and Weight Room Use
No student is to be in the gym or the weight room without faculty or athletic staff supervision at any time. This includes weekends and evenings.

Gym Bags/Backpacks
All gym bags and backpacks must fit inside the student's locker. Students are not allowed to store bags in the hallway.

Holiday Observances

Lincoln Christian School observes the celebration of Christian holidays such as Christmas, Easter, and Thanksgiving; and national patriotic holidays such as Veteran's Day. However, we refrain from observing holidays that are counter to Biblical worldview (i.e. Halloween) or are a distraction to the learning environment.

Internet Usage

Lincoln Christian School recognizes that it is important for students to have access to electronic based research tools and master skills for their application to learning, problem solving, production of work, and presentation of information.

Lincoln Christian School also recognizes that while these resources represent extraordinary learning opportunities and enriching educational materials, they also offer persons with illegal, immoral or inappropriate motives avenues for reaching students, teachers, staff, parents/guardians and members of the community. Additionally, these resources present tempting opportunities for users to explore areas that are confidential, have restricted access, are inappropriate, and are disruptive to the classroom or workplace. It is the purpose of the school policy and regulations to outline acceptable student and employee behavior with respect to use of school technology and electronic resources.

***Personal Responsibility*:** Access to electronic research requires students and employees to maintain consistently high levels of personal responsibility.

One fundamental need for acceptable student and employee use of school electronic resources is respect for, and protection of, password/account code security, as well as restricted databases, files, and information banks. Personal passwords/account codes may be created to protect students and employees utilizing electronic resources to conduct research or complete work. These passwords/account codes shall not be shared with others; nor shall students or employees use another party's password except in the authorized maintenance and monitoring of the network. The maintenance of strict control of passwords/account codes protects employees and students from wrongful accusation of misuse of electronic resources or violation of school policy, state or federal law. Students or employees who misuse electronic resources or who violate laws will be disciplined at a level appropriate to the seriousness of the misuse.

Acceptable Use: The use of school technology and electronic resources is a privilege, which may be revoked at any time. Staff and students are only allowed to conduct electronic network-based activities that are classroom or workplace related. They are not allowed to play games during school time except by a teacher's permission for his/her own class. Students are not allowed to have food or drink at any computer or in the computer lab. Behaviors which shall result in revocation of access shall include, but will not be limited to: damage to or theft of system hardware or software; alteration of system hardware or software; placement of unlawful information, computer viruses or harmful programs on or through the computer system; entry into restricted information on systems or network files in violation of password/account code restrictions; violation of other users' rights to privacy; unauthorized disclosure, use or dissemination of personal information regarding minors; using another person's name/password/account to send or receive messages on the network; and use of the network for personal gain, or commercial purposes.
Students and employees may not claim personal copyright privileges over files, data or materials developed in the scope of their employment, nor may students or employees use copyrighted materials without the permission of the copyright holder. The Internet allows users access to a wide variety of media. Even though it is possible to download most of these materials, students and staff shall not create or maintain archival copies of these materials unless the source indicates that the materials are in the public domain.

Access to electronic mail (email) is a privilege and designed to assist students and employees in the acquisition of knowledge and in efficiently communicating with others. School email system is designed solely for educational and work-related purposes. Students are allowed to use school issued email addresses for educational purposes.

Email files are subject to review by district and school personnel.

Students or employees who engage in “hacking” are subject to loss of privileges and school discipline, as well as the enforcement of any school policy, state and/or federal laws that may have been violated. Hacking may be described as the unauthorized access to data in a system. This is not limited to school data, but also other students’ electronic devices, or outside entities.
To the maximum extent permitted by law, students and employees are not permitted to obtain download, view or otherwise gain access to “inappropriate matter,” which includes materials that may be deemed inappropriate to minors, unlawful, abusive, obscene, pornographic, descriptive of destructive devices, or otherwise objectionable under current school policy or legal definitions
Lincoln Christian School and school administration reserve the right to remove files, limit or deny access, and refer staff or students violating the board policy to appropriate authorities or for other disciplinary action.

Privileges: The use of school technology and electronic resources is a privilege, not a right, and inappropriate use will result in the cancellation of those privileges. The password/account code may be suspended or closed upon the finding of user misuse of the technology system or its resources. Loss of privileges will not excuse you from assignments due during classes such as collaboration with other students, research, or online assignments and therefore could result in a 0.0% score for those assignments missed.

Network Etiquette and Privacy: Students and employees are expected to abide by the generally accepted rules of electronic network etiquette. These include, but are not limited to, the following:

- System users are expected to be polite. They may not send abusive, insulting, harassing, or threatening messages to others.
- System users are expected to use appropriate language; language that uses vulgarities or obscenities, libels others, or uses other inappropriate references is prohibited.
- System users may not reveal their personal addresses, their telephone numbers or the addresses or telephone numbers of students, employees, or other individuals during email transmissions or over the Internet.
- System users may not use School’s electronic network in such a manner that would damage, disrupt, or prohibit the use of the network by other users.
- System users should assume that all communications and information is public when transmitted via the network and may be viewed by other users. The system administrators may access and read E-mail on a random basis.
- Use of School’s electronic network for unlawful purposes will not be tolerated and is prohibited.

Services: While Lincoln Christian School is providing access to electronic resources, it makes no warranties, whether expressed or implied, for these services. Students are not allowed to print except for an assignment. School may not be held responsible for any damages including loss of data as a result of delays, non-delivery or service interruptions caused by the information system or the user’s errors or omissions. The use or distribution of any information that is obtained through the information system is at the user’s own risk. School specifically denies any responsibility for the accuracy of information obtained through Internet services.

Security: The Board recognizes that security on Lincoln Christian School’s electronic network is an extremely high priority. Security poses challenges for collective and individual users. Any intrusion into secure areas by those not permitted such privilege creates a risk for all users of the information system.
The account codes/passwords provided to each user are intended for the exclusive use of that person. Any problems, which arise from the user sharing his/her account code/password, are the responsibility of the account holder. Any misuse may result in the suspension or revocation of account privileges. The use of an account by someone other than the registered holder will be grounds for loss of access privileges to the information system. Users are required to report immediately any abnormality in the system as soon as they observe it. Abnormalities should be reported to the classroom teacher or system administrator. School shall use filtering, blocking or other technology to protect students and staff from accessing Internet sites that contain visual depictions that are obscene, child pornography or harmful to minors. Any attempt by students to bypass the school’s Internet filtering software or the computer security system will be subject to disciplinary action. This includes the use of VPN and cellular Hotspots to access the internet. School shall comply with the

applicable provisions of the Children's Internet Protection Act (CIPA) and the Neighborhood Internet Protection Act (NCIPA).

***Vandalism of the Electronic Network or Technology System*:** Vandalism is defined as any malicious attempt to alter, harm, or destroy equipment or data of another user, School information service, or the other networks that are connected to the Internet. This includes but is not limited to the uploading or the creation of computer viruses, the alteration of data, or the theft of restricted information. Any vandalism of School electronic network or technology system will result in the immediate loss of computer service, disciplinary action and, if appropriate, referral to law enforcement officials.

Consequences: The consequences for violating the School's Acceptable Use Policy include, but are not limited to, one or more of the following:

- Suspension of school network privileges
- Revocation of network privileges
- Suspension of internet access
- Revocation of internet access
- Suspension of computer access
- Revocation of computer access
- School suspension
- Expulsion; or
- Appropriate disciplinary action as determined by Lincoln Christian administration.

Late Homework Room

Teachers can assign Late Homework Room for students who fail to turn in homework that day.

- Students receive notice during class and office staff notify parents via email that student has Late Homework Room from 3:45-4:15 that day.
- Students must report to Late Homework Room where students will be dismissed as finished work is collected.
- All remaining students will be dismissed at 4:15pm.
- Failure to attend Late Homework Room results in an additional detention the following day. Skipping two days will result in serving 1 day of In School Suspension.
- Emergencies that prevent attendance will be handled individually by the principal.
- Assignment-specific questions should be directed to teachers, not to office staff.

Lockers and Locks

Each student will be assigned a locker for the storage of books and coats. Items placed on locker doors are to be consistent with positive Christian values. Signs may be placed on the outside of doors to provide notes of encouragement. Lockers are to be locked at all times. Lockers are the property of the school, and administration or staff may look in a student's locker at any time for any reason.

Medication

Students must have prior written permission for the administration of medicine that includes prescription, over the counter, as needed, or homeopathic supplements. If a student is to have a medication at school, the parent will fill out the appropriate paperwork and return it to the office. The admissions information identifies if a parent authorizes Tylenol (acetaminophen) or Advil (ibuprofen). Any other medication must have a written authorization indicating the time, dosage, frequency, route, and any other special instructions. A physician's signature is required for all prescription medications. Personal MDI inhalers are allowed to be taken as needed by the student upon filling out and submitting an "Inhaler Contract" and on file with the school nurse. Coaches and PE teachers will authorize inhaler usage.

NO medication or supplement is allowed into the school without the identification of the school nurse.

The school nurse is on duty during school days from 7:45am to 3:45pm for the assessment, assistance, and intervention of school health needs.

Music

All music played at Lincoln Christian School, at school-sponsored activities, or used for performance purposes, will reflect our Christian worldview.

Parking

Students who drive vehicles to school must comply with rules and regulations as outlined by the administration. Abuse of the facilities or driving recklessly may lead to a loss of privileges to drive or park on school property. The following rules apply at all times:

- Students are to park only in the designated student parking areas. Vehicles must be parked between the lines so that each vehicle takes only one space.
- No parking in the fire lane at any time. Handicap parking is by permit only.
- The speed limit for the parking lot is 10 mph at all times.

School Permit Clarification: Students may drive only to credit earning classes and not to extracurricular activities (games, practices, etc.) on Saturdays or evenings. They may drive directly to school in the morning and directly home at the end of their day. If they stay at school for a ballgame or other event, they may drive home afterward, but they should not drive between school-time and the game. The only passengers that they may carry are immediate family members.

Passes

No student should be out of a classroom without a pass during class time. Teachers and students are asked to limit passes to legitimate requests and teachers need to keep students accountable.

Personal Information Policy

FACTS directory information is for school purposes only and is not to be used for personal/professional business and/or gain.

Phone Use (including all devices used for texting/calling) & Earbuds (wired or wireless)

Students are not to be released from class to make or receive phone calls unless it is arranged via the parents through the office.

- 9th – 12th grade students will be allowed to use cell phones before and after school, during passing periods, and at lunchtime. During class, phones/earbuds of HS students should be off and out of sight from bell to bell. This includes in the halls/restrooms/etc. during class periods. It is suggested these items be kept in a student's backpack or locker during class time.
- 7th/8th grade students will be allowed to use cell phones before and after school only. Phones/earbuds are to remain in student lockers during all other times of the school day including lunch.
- Earphones/earbuds/air pods are not to be utilized during passing periods and should not be seen on students walking through the halls.
- iWatches/Smart Watches being used during class in the manner of a cell phone – texting, emailing, listening to music, etc., will be treated with the same consequences as cell phones.
- Students are not allowed to take pictures or video of staff or other students without express permission whether using a cell phone or other picture taking/recording device.

Consequences of Cell Phone Violations

First Offense: Assigned detention the day of infraction and a conference with the principal.
Second Offense: Assigned detention the day of infraction and a conference with the principal.

- Student required to turn phone in to the principal the next school day from 8-3:34pm.

Third Offense: Assigned detention the day of infraction and a conference with the principal.

- Student required to turn phone in to the principal for the next three school days from 8-3:34pm.

Fourth Offense: Administrative discretion on consequences.

Privacy

Each student's personal file can be accessed only by that student or his/her parent(s) or guardian(s) or school staff. No personal information is given to any person or organization without parental permission, except for the Lincoln Christian family directory.

Search/Seizure

The administration reserves the right to search a student's locker, book bag, or other personal possessions, including a vehicle parked on school property, under reasonable suspicion of theft, drugs, or other prohibited activities or articles. Parents will be notified as soon as possible following searches.

Student Health and Illness

Students who become ill or injured during regular school hours **will be evaluated by the school nurse or designated official** who will give permission prior to a decision to be sent home. **Students are NOT to call or text parents until evaluated.**

A student missing more than twenty minutes of a class due to a health-related visit to the office will be counted absent (excused) for that period.

Any student missing five consecutive days due to illness must have a doctor's written order for their plan of care either at home or as they return to school. All students must have their plan of care updated for any pre-existing special need, medical diagnosis, or new medical condition per physician's orders (i.e. asthma plan, diabetic plan, or activity orders following surgery, etc.)

Any student missing 8 days or more during any quarter will need to follow up with the nurse for a care plan.

> **Concussion – Return to Learn:** A "Return to Learn" protocol is available for students who have experienced a concussion. This protocol involves the Health Services Office, Principal, teachers, and families working in collaboration to monitor symptoms and allow the student a safe way to ease back into the learning/classroom environment. Students who are suspected of having a concussion should immediately notify the Health Services Office or Athletic Trainer.

The following guidelines regarding student exclusion from school are set by the Nebraska Department of Health. These guidelines are to be met to protect all students from contracting diseases. Students will be excluded from school for the following communicable diseases for the prescribed periods of time:

- ***Measles (Rubella):*** A student may return to school the fifth day after the onset of a rash.
- ***Three Day Measles (Rubella):*** A student may return to school seven days after the onset of the rash.
- ***Mumps:*** A student may return nine days after the onset of parotid swelling.
- ***Chicken Pox*****:** A student may return after all the lesions are dried.
- ***Shingles:*** A student may return after all the lesions are dried.
- ***Streptococcal Infection*****:** A student may return to school twenty-four hours after the start of antibiotic therapy and without fever.
- ***Vomiting or Diarrhea:*** Students will not return to school until symptom free and no elevated temperature for 24 hours without medication.
- ***Ringworm, impetigo, scabies, lice, and pinkeye (conjunctivitis):*** Children with any of these conditions can be sent home with instructions not to return to school until under treatment.
- ***Elevated body temperature:*** Students with temperatures greater than 100 degrees F. should be sent home. Temperature must be normal for 24 hours without medications to reduce fever before returning to school.

If there are any questions regarding a student's attendance at evening activities in the event (s)he is absent due to an illness, please understand that if the student is home for the school day with a communicable disease, they are not allowed to participate in the afterschool activity due to the risk of exposure of others to potentially contagious or communicable diseases. This includes, but is not limited to, vomiting, diarrhea, temp>100, contagious illness (ie. respiratory, gastro-intestinal, flushed face, headache, body aches, sore throat, nasal discharge, severe cough, unexplained skin eruptions, red/itchy or purulent eye discharge.)

Transportation

All Students are expected to use school transportation when provided to the location and back to school. Exceptions may be approved if the following conditions are met:

- A parent may provide transportation of their child to the event and/or after the event when direct communication is provided to the coach, sponsor, or teacher. The coach, sponsor, or teacher is required to keep record of a written request of a parent to provide transportation of their child.
- A parent may provide transportation to another student that is not their child to or after the event only if written communication is given to an administrator from both sets of parents prior to the event.
- A student may provide their own transportation to or from an event only with prior approval from an administrator. The administrator can only approve a student driving to or from an event with written parent/guardian permission prior to the event.

If school transportation to an event is not provided it is the duty of the coach, sponsor, or teacher to communicate to parents that it is their responsibility to provide transportation and that if their child is riding with another student then it is encouraged that both sets of parents are informed as to who their child is riding with and who is riding with their child.

Visitors

Parents, guardians, and other patrons of Lincoln Christian School are welcome and encouraged to visit our school. All visitors to the Secondary building are expected to sign into the Secondary office to notify staff they are in the building or on the school grounds. Visitors to the school must respect the learning environment and maintain proper behavior and decorum. Disruption of the orderly process of the school is prohibited. The principal, or his designee, is authorized to deny access, ban or bar future access, remove or request the removal of any visitor whose behavior is disruptive to the educational/working environment of the school. Any visitor to the school who has been denied access or who has been asked to leave may appeal to the Superintendent.

Volunteers

Volunteers helping in small groups, or one-on-one, or driving for field trips must have an approved background check. The background check has to be completed yearly. Please use this link to complete the form. LCS welcomes and encourages your participation. We ask that you abide by the following:

- No other children should be with you when you volunteer in the classroom and on field trips.
- Follow Dress Code Guidelines.
- Follow Classroom Expectations/Policies: Familiarize yourself with the teacher's classroom guidelines and routines, adhering to them to minimize disruptions and maintain consistency.
- Engage Actively, but Discreetly: Engage with students and assist where necessary while avoiding disruptions during the teacher's instruction time.
- Respect Teacher's Authority: Acknowledge the teacher's authority in the classroom and follow their lead in maintaining discipline and order.

Reserve the Right to Change

The School Board and the administration reserve the right to change any policy or procedure at any time, at their sole discretion, after reasonable notice to Lincoln Christian students and family.