New Student Enrollment Processes at Lincoln Christian

Applications will open on Thursday, February 13, 2025, at 9 AM.

1. **Online Application** - Create an account and create a new student application using [this link.](#)
   a. Select the correct class and year under "Apply to Grade."
   b. Grades 1-12 will need to upload this signed [Transfer of Records Request](#)
   c. If your child is currently on an IEP or 504, you will need to upload this document (as well as the original MDT) within the application.
   d. Provide contact information for a pastor or ministry leader from your local church who will serve as a reference for your family's alignment with our [Statement of Faith](#).
   e. Following the submission of your application, we will send you a link within 48 hours to complete the online enrollment.
   f. If your child is going into 10th, 11th, or 12th grade and plans to participate in any activities, this [NSAA May 1 Deadline Form](#) is required.

2. **Online Enrollment** - After receiving an email from Jill Ballard, use the link within to complete the online enrollment.
   a. When logging into FACTS, please use LCS-NE as the District Code.
   b. Be prepared to upload a copy of your child's birth certificate and complete immunization record.
   c. During this step, you will pay your [registration fee and set up your tuition payments.](#)
   d. Submit your enrollment.

3. **Testing**
   a. After the online enrollment is submitted, the principal's assistant will contact you to set up testing for your child (children).

4. **Principal Interview** - Once testing is complete, you will be contacted within 3-5 days for a family interview with the principal for your oldest child. Secondary students should plan to attend the family interview.
   a. The principal will want to get to know your family and also review our [Statement of Faith](#).
   b. We would love to answer any questions that you have at this time as well.

5. **Acceptance** - You will receive an email following the principal interview letting you know if you have been accepted and providing information needed to prepare for school at LCS.